



Windmill Hill Primary School
Windmill Hill South
Runcorn
Cheshire WA7 6QE
01928 712337



14th October 2016

Dear Parents and Carers

Celebration Assembly

Class Attendance Award for week ending 30 th September			
		Attendance	Minutes Late
First	Miss Walsh	99.3%	35
Second	Mrs McCoy	96.1%	185
Third	Mr Stoddart	95.4%	75
Fourth	Mrs Drinkwater/Mr Ross	93.9%	68
Fifth	Mr East	90.7%	15

Once again this week, we have been advised of cars parking on the yellow grid and the yellow lines outside of school! **These are NO PARKING zones.**

For everyone's safety, please do not park in these areas.

We do not have anyone who can man this area before and after school, therefore, we are asking parents to be responsible and take extra care when bringing their children to school. We do not want any accidents!

Please have a look at our new website which is now live!

www.windmillhill.school

Medical Appointments

Please can all appointments be made outside of school hours where possible.

Collection from School

Please notify the office if someone else is collecting your child from school, allowing the office staff time to advise the Class Teacher.

Medicine in School

If your child needs to take medicine in school, please complete the appropriate form which you can get from the school office. *All medicine must be in its original container as dispensed by the pharmacy.*

We can only administer prescribed medicine.

We are not permitted to administer medicine which has been bought over the counter.

Absence from School

If your child is absent from school, please phone the office in the morning. Unless you need to speak to someone in the office, you may leave a message on the answerphone with the following details:

Name of child, class, reason for absence and your name.

We break up for half term next Friday 21st October at 3.00pm, returning to School on Monday 31st October.

Thank you for all your support.

Kind regards



Miss P Newman
Headteacher