



15<sup>th</sup> May 2018

Dear Parents and Carers

## General Data Protection Regulation (GDPR)

Following new Government regulations (called GDPR) regarding how we keep information, it is a legal requirement for all schools to seek consent from all of our parents/carers about the information we hold about your child. Consent previously given on educational visits remain the same. **GDPR comes into effect on Friday 25<sup>th</sup> May.**

Please read the following statements carefully on the attached form and tick to show that you **DO** consent to them being held by Windmill Hill Primary School. If you **DO NOT** wish to give consent, please leave the box blank.

It is important that we keep comprehensive and up-to-date records on our pupils and their contact information. This is particularly essential in times of an emergency or where a school-wide message requires your attention.

This form **MUST** be returned to the school office by Monday 21<sup>st</sup> May.

Our privacy notice, which details our responsibilities regarding data protection, can be found on our website, [www.windmillhill.school](http://www.windmillhill.school). If you require a paper copy, please request one from the school office.

Thank you for all your support.

Kind regards

**Miss P Newman**  
**Headteacher**