



# Windmill Hill Primary School

## DATA PRIVACY NOTICE - CHILD FRIENDLY VERSION

### Your Personal Data

The information that we collect, hold and share about our pupils include:

- Your name and address
- Where you were born; what languages you speak and what country your family is from
- Your attendance and when you are absent from school
- Test information
- If you have a medical condition and what medicine you need
- If you require extra support at school

Windmill Hill Primary School decides who sees your personal data.

We make sure that your personal data is kept up to date and stored safely while you are at school.

We use your pupil data to help the teachers to teach you better and to make sure you feel happy and safe in school.

We collect and use your personal data so that we can keep you informed about school news, events and activities.

Your personal data will be treated as strictly confidential and will only be shared with other people connected with the school. We hold information on our pupils until they leave primary school.

You and your parents are allowed to see the data that we keep about you and you can ask for any corrections to be made if it is wrong.

We will ask for your parent's permission if we need to use your personal data for a new purpose.

If you have any questions, you can ask Miss Newman at Windmill Hill Primary School.

