



Windmill Hill Primary School

9th December 2020

Dear Parents and Carers

Christmas Track and Trace

You may have heard on the news that schools have been given the option to close on Thursday 17th December for the Christmas holidays. We have made the decision to remain open as normal and finish at 1pm on Friday 18th December to commence the deep clean.

We feel that rearranging the school calendar at such short notice would be an inconvenience to parents.

When we break up on Friday 18th December, we will still need to provide Track and Trace on any positive cases of pupils in school, if their symptoms started on Saturday 19th or Sunday 20th December. You do not need to inform us if a parent/other family member tests positive. In that case, please follow the national guidance.

Miss Newman will be available until Thursday 24th December between the hours of 9am and 12pm, each day, on the school mobile for Covid related enquiries only.

Please do not call regarding any other matter.

The school mobile number is 07834 540647.

Thank you for all your support.

Kind regards

Miss P Newman
Headteacher