

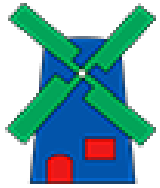
# Windmill Hill Primary School

## Windmill Hill Primary School SEND Action Plan 2024-2025

**Key Area 1 – To ensure that all staff members feel confident to support children in their class who have literacy difficulties.**

**Key Area 2 – To ensure a smooth transition between SENDCo and Head Teacher ahead of Maternity Leave commencing.**

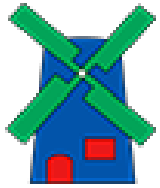
**Key Area 3 – To ensure that staff members are more aware of the Engagement Model and can use it effectively.**



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**Key Area 1 – To ensure that all staff members feel confident to support children in their class who have literacy difficulties.**

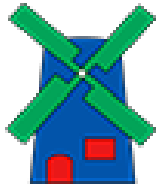
Key Objectives	Leadership	Resources	Success Criteria	Completion Date
All staff members to complete a confidence audit highlights areas for self-development.	AP PN	CPD confidence table	By the end of the school year, all staff members feel more confident to support children with literacy difficulties.	
All staff members to complete training on supporting children with literacy difficulties.	AP PN	Halton training calendar	Staff members to attend: <ul style="list-style-type: none"><li>➤ Pre-literacy skills</li><li>➤ What is dyslexia?</li><li>➤ Visual/Auditory Discrimination</li></ul>	



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**Key Area 2 – To ensure a smooth transition between SENDCo and Head Teacher ahead of Maternity Leave commencing.**

<b>Key Objectives</b>	<b>Leadership</b>	<b>Resources</b>	<b>Success Criteria</b>	<b>Completion Date</b>
<b>Compile an annual checklist of SENDCo duties for the remaining of the year and share with Head Teacher.</b>	<b>AP</b>	<b>Checklist</b>	<b>Head Teacher has a good understanding of what and when the statutory requirements are due throughout the year.</b>	
<b>To ensure that Head Teacher is aware of all necessary contacts within the LA.</b>	<b>AP PN</b>	<b>Contact lists</b>	<b>Head Teacher knows all linked professionals and has contact details to hand.</b>  <b>Head Teacher to attend all SENDCo training.</b>  <b>Head Teacher to shadow SENDCo in remaining consultation.</b>	



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**Key Area 3 – To ensure that staff members are more aware of the Engagement Model and can use it effectively.**

<b>Key Objectives</b>	<b>Leadership</b>	<b>Resources</b>	<b>Success Criteria</b>	<b>Completion Date</b>
<b>For key members of staff to attend additional training on how to implement the Engagement Model.</b>	<b>PN and AMc</b>	<b>G Murphy training</b>	<b>PN and AMc are able to host a staff meeting and share their understanding of how the Engagement Model could effectively support our most complex children.</b>	
<b>For adults to adapt a child's school day to align with the Engagement Model where needed.</b>	<b>PN</b>	<b>Engagement Model observation books</b>	<b>Children who are not able to access curriculum specific learning have a routine and timetable which is led by Engagement Model strategies.</b>	