

Dear Parent/Carer

**STATUTORY CONSULTATION PROPOSAL FOR PRESCRIBED ALTERATIONS TO PROVIDE SPECIAL EDUCATIONAL NEEDS PROVISION IN A MAINSTREAM SCHOOL**

**Early Years/Key Stage 1 & Key Stage 2 Communication and Interaction Needs Inclusion Base at Windmill Hill Primary School**

In March 2025 the Council received notification from the Department for Education that it would be allocated a further circa £1.2M of capital funding (High Needs Provision Capital Allocation) to support the provision of new places or to expand existing provision for pupils and students with high needs.

In the autumn term 2025, officers wrote to all schools to seek expressions of interest from them in offering new or additional SEND provision at their school, based against the required need as set out in the most recent SEND Sufficiency Strategy.

Windmill Hill Primary School expressed an interest to provide an Inclusion Base for Early Years/Key Stage 1 & Key Stage 2 with Communication and Interaction Needs. Following submission of their interest to the Local Authority, it was agreed that this Inclusion Base be proposed at the school.

On the 12<sup>th</sup> March 2026, the Executive Board at Halton Borough Council approved progression to a Statutory Consultation, which is being held from 15<sup>th</sup> April 2026 – 13<sup>th</sup> May 2026.

You are invited to attend the public statutory consultation meeting which will be held at **Windmill Hill Primary School on Monday 27<sup>th</sup> April 2026 at 4.30pm.**

The full statutory notice is attached to this letter and an online consultation response form can be found using the following link [www.halton.gov.uk/RBConsultation](http://www.halton.gov.uk/RBConsultation)

If you are unable to attend the meeting, you can still respond to the consultation by using the above link or by putting your response in writing to Mr M Reaney, Director - Legal and Democratic Services, Municipal Building, Kingsway, Widnes WA8 7QF.

All responses to the consultation must be received by Wednesday 13<sup>th</sup> May 2026. You will not receive an individual response to any comment submitted. Following closure of the consultation, the Local Authority will review the responses and report back to the Executive Board.

Yours sincerely



Benjamin Holmes  
Director of Education, Inclusion and Provision